

GDDC INCLUSION EXCELLENCE AWARDS – KENYA 2026

OFFICIAL INSTITUTIONAL NOMINATION FORM

Theme: *Recognising Excellence · Verifying Impact · Advancing Inclusion*

Awards & Gala Dinner: 17 December 2026

SECTION A: INSTITUTION DETAILS

1. Name of Institution: .....

2. Sector/Category:

- ☐ National Government/MDA
- ☐ State Corporation
- ☐ County Government
- ☐ Hospital/Healthcare Institution
- ☐ Bank/Financial Institution
- ☐ Insurance Company
- ☐ University
- ☐ TVET Institution
- ☐ Constitutional Commission/Independent Office
- ☐ Corporate/Private Sector
- ☐ ICT/Telecommunications
- ☐ Hotel/Hospitality
- ☐ NGO/Civil Society
- ☐ Development Organization
- ☐ Media
- ☐ Other:

3. Headquarters/Physical Location: .....

4. County: .....

5. Website: .....

6. Chief Executive Officer/Accounting Officer:

Name: .....

Designation: .....

SECTION B: INSTITUTIONAL NOMINATION FOCAL PERSON

Name: .....

Designation: .....

Telephone: .....

Email: .....

The focal person will coordinate submission of evidence, communication and, where applicable, GDDC verification/audit arrangements.

SECTION C: AWARD CATEGORY/CATEGORIES

Please tick the category or categories for which your institution wishes to be considered.

- ☐ Kenya's Equality & Inclusion Champion of the Year 2026
- ☐ Excellence in Physical Accessibility & Universal Design
- ☐ Excellence in Digital Accessibility & Inclusive Technology
- ☐ Excellence in Inclusive Communication
- ☐ Disability Inclusion Excellence Award
- ☐ Inclusive Employment & Workplace Practices Award
- ☐ Gender Equality & Mainstreaming Excellence Award
- ☐ Women Empowerment & Leadership Award
- ☐ Inclusive Customer/Citizen Service Excellence Award
- ☐ Excellence in Inclusive Complaints Management & Accountability
- ☐ Inclusive Higher Education Institution of the Year
- ☐ Inclusive TVET Institution of the Year
- ☐ Inclusive Hospital/Healthcare Institution of the Year
- ☐ Inclusive Financial Services Institution of the Year
- ☐ Outstanding National Public Institution in Equality & Inclusion
- ☐ Outstanding County Government in Gender & Disability Mainstreaming
- ☐ Corporate Inclusion & ESG Excellence Award
- ☐ Inclusive Hospitality & Tourism Excellence Award
- ☐ Inclusive Media & Accessible Communication Award
- ☐ Innovation in Equality, Accessibility & Inclusive AI Award

Institutions should select only categories relevant to their mandate and for which they can provide adequate evidence.

SECTION D: NOMINATION STATEMENT

1. Why should your institution be considered for the GDDC Inclusion Excellence Awards – Kenya 2026?

Briefly describe your institution's key achievements in Gender Equality, Disability Inclusion, Accessibility, Usability and/or Inclusive Service Delivery.

Maximum 500 words. (Attach write-up)

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2. What measurable change has your institution achieved?

Briefly explain:

What changed? .....

Who benefited? .....

What evidence demonstrates the change? .....

.....

How will the achievement be sustained? .....

.....

SECTION E: KEY AREAS OF ACHIEVEMENT

Please indicate areas in which your institution has implemented measurable initiatives:

- ☐ Gender Equality & Mainstreaming
- ☐ Disability Inclusion
- ☐ Physical Accessibility
- ☐ Digital Accessibility
- ☐ Inclusive Communication
- ☐ Reasonable Accommodation

- ☐ Inclusive Recruitment & Employment
- ☐ Gender-Responsive Planning & Budgeting
- ☐ Accessible Customer/Citizen Services
- ☐ Inclusive Complaints Management
- ☐ Assistive Technology
- ☐ Inclusive Leadership & Governance
- ☐ Disability/Gender Data Management
- ☐ Inclusive Procurement
- ☐ Inclusive AI/Technology Innovation
- ☐ Community/Beneficiary Engagement
- ☐ Other: .....

SECTION F: EVIDENCE OF ACHIEVEMENT

Please indicate the evidence available to support this nomination.

Evidence	Available
Institutional policies/strategies	☐
Implementation/action plans	☐
Gender and/or disability reports	☐
Accessibility audit reports	☐
Gender/disability-disaggregated data	☐
HR/employment data	☐
Budget/resource allocation evidence	☐
Photographs/videos	☐
Website/digital accessibility evidence	☐
Customer/beneficiary feedback	☐
Monitoring & evaluation reports	☐
Awards/certifications/recognition	☐
Other supporting documentation	☐

Three strongest pieces of evidence

1. .....

2. .....

3. .....

Supporting documentation may be submitted electronically (as an attachment) with the nomination or provided during verification.

SECTION G: IMPACT SUMMARY

Where possible, provide measurable results.

Indicator	Result/Achievement
Persons reached/benefited	
Women/girls reached	
Persons with disabilities reached	
Employees with disabilities	
Women in leadership/management	
Facilities made accessible	
Digital platforms improved	
Staff trained	
Inclusive programmes implemented	
Other measurable result	

SECTION H: INSTITUTIONAL VERIFICATION/AUDIT

The GDDC Inclusion Excellence Awards are based on evidence and verification.

By submitting this nomination, the institution acknowledges that GDDC may request additional documentary evidence and/or undertake an appropriate Accessibility, Usability, Gender Equality and Disability Inclusion Audit/Verification to validate material claims made in the nomination.

Is your institution willing to participate in the verification process?

☐ Yes

☐ No

Preferred contact person for audit/verification: .....

.....

SECTION I: OPTIONAL INDIVIDUAL RECOGNITION NOMINATION

Where applicable, the institution may nominate an individual for special recognition.

Name of Nominee: .....

Designation: .....

Recognition Category:

☐ Inclusive Leadership Award
☐ Gender Equality Champion
☐ Disability Inclusion Champion
☐ Accessibility Champion
☐ Emerging Inclusion Professional/Young Champion

Brief justification: .....

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SECTION J: GALA DINNER PARTICIPATION

The GDDC Inclusion Excellence Awards – Kenya 2026 Awards & Gala Dinner will be held on 17 DECEMBER 2026

Corporate Table: KSh 100,000 for 10 guests

Would your institution like information on:

- ☐ Corporate Table Reservation
- ☐ Sponsorship Opportunities (Platinum Ksh. 750,000; Gold KSh. 500,000; Bronze KSh. 300,000)
- ☐ Institutional Delegation Participation
- ☐ Partnership Opportunities
- ☐ Not at this stage

Gala participation, table reservation or sponsorship does not influence nomination, verification, shortlisting or award decisions.

SECTION K: INSTITUTIONAL DECLARATION

I/We certify that the information and supporting evidence provided in this nomination form are accurate to the best of our knowledge.

We understand that the Gender and Disability Development Centre may independently verify material claims, request additional evidence and/or conduct an institutional assessment as part of the Awards verification process.

We further understand that submission of a nomination does not guarantee shortlisting or receipt of an award, and that sponsorship, GDDC membership or Gala table reservation does not influence the independent assessment and recognition process.

Name: .....

Designation: .....

Institution: .....

Signature: ..... Date: .....

Official Stamp:

SECTION L: SUBMISSION

Completed nomination forms and supporting evidence should be submitted to the GDDC Inclusion Excellence Awards Secretariat.

Email: awards@gddckenya.org

Telephone: +254 726 346 929